

OMNI Flow Computers, Inc. 12320 Cardinal Meadow Drive, Suite 180 Sugar Land, Texas 77478-6218 281.240.6161

# **Visitor Information**

Thank you for choosing OMNI Technical Training for your educational needs. This packet will tell you everything you need to know to ensure you have a productive and enjoyable visit. Inside you will find information regarding the training facility, transportation, accommodations, and dining here in Houston.

If you have any questions that are not covered in this packet, please feel free to contact us anytime.

### **Training Facility**

Classroom training is conducted in our large new training center at our corporate facility in Sugar Land, Texas. Our offices are located at 12320 Cardinal Meadow Drive, just one mile south of our former location on West Airport Boulevard.

Free parking is available in any of the unreserved spaces in the company's parking lot.

Questions? Call us at 281.240.6161 or send an email to <u>omni-training@omniflow.com</u>.

### Parking

There is plenty of free parking available in any of the unreserved spaces.



### What To Bring To Class

Computers and training materials will be provided for you when you arrive. (You may also bring your personal/company laptop if you prefer.)

#### Schedule

Classes are scheduled to start promptly at 9:00 A.M. C.S.T. and end at 3:00 P.M. Please make travel arrangements accordingly.

#### Meals

Continental breakfast, coffee, sodas, snacks, and a hot lunch will be provided. If you have any special dietary needs, please let us know in advance. We are happy to make appropriate accommodations.

### Lodging

Take advantage of our special OMNI corporate discount (see rate flyer) when you book your lodgings at Hyatt Place Houston/Sugar Land, a fine hotel near the OMNI training facility that offers a wide array of guest amenities:

Hyatt Place Houston/Sugar Land 16730 Creek Bend Drive Sugar Land, Texas USA 77478 Tel: 281.491.0300 Fax: 281.491.0325 Website

If you prefer other accommodations, however, there are plenty of hotels in the area to meet any budget or special requirement. Keep in mind that Houston is a popular destination so please book your accommodations early.

### Dining

Houston is one of America's top restaurant cities. Google "restaurant 77478" and you will find plenty to satisfy any taste or budget. Here are just a few recommendations:

- Pappasito's Cantina 13750 Southwest Freeway, Sugar Land, TX 77478
- Red Oak Grill 203 Century Square Boulevard, Sugar Land, TX 77478
- Perry's Steakhouse & Grille Sugar Land Town Square Plaza, 2115 Town Square Place, Sugar Land, TX 77479
- The Cheesecake Factory First Colony Mall, 16535 Southwest Freeway, Sugar Land, TX 77479

## **Transportation**

If you stay at Hyatt Place Houston/Sugar Land, free shuttle service is available to and from the OMNI training facility. Otherwise, we highly recommend that you rent a vehicle or plan on using one of the readily available taxi or shuttle services, such as Yellow Cab Taxi Service. That said, most dining and attractions are only a relatively short distance from the training center and area hotels.

Yellow Cab Taxi Service 713.236.1111 Website

### Airports

- George Bush Intercontinental Airport (IAH) 38 miles northeast of the training facility
- William P. Hobby Airport (HOU) 26 miles east of the training facility

#### **Cancellations**

- Cancellations or rescheduling 15 business days+ prior to a scheduled training date Customer will receive a 100% refund or credit toward a future training date (within one calendar year of the original training date).
- Cancellations or rescheduling less than 14 business days prior to a scheduled training date Customer will be charged a 10% cancellation fee or a \$150.00 rescheduling fee. Remaining funds will be refunded or credited toward a future training date (within one calendar year of the original training date).
- **Substitutions** Customer may substitute attendees at any time. However, we request 48 hours' notice to update class materials.
- No Show/No Call Customer will be responsible for the full cost of training.
- **Cancellation by OMNI** OMNI Flow Computers reserves the right to cancel at any time due to unforeseen circumstances. Customers will receive a 100% refund of the training cost.

#### Contact

If you have any questions or concerns, please feel free to contact us by phone at 281.240.6161 or by email to <u>omni-training@omniflow.com</u>.



# Hyatt Place. A different kind of Hyatt designed around you.

**Hyatt Place Sugar Land** welcomes **Omni Flow Computers, Inc.** and is happy to confirm a special discount base rate of \$129.00 for its guests. Online Booking Code: CR26889, Link: http://houstonsugarland.place.hyatt.com/en/hotel/home.html?corp\_id=26889

Hyatt Place Sugar Land combines style and innovation to create a completely new hotel experience. An experience that offers an array of services and features designed to meet the evolving needs of today's travelers, ensuring you feel more relaxed, productive and fulfilled. When you arrive, an attentive Host will greet you in the Gallery, a contemporary yet casual area. The amenities your guest will enjoy include:

- Large sleeping rooms with lake views
- 8ft sectional in each room
- 42-inch flat panel HDTV
- Mini-fridge in each room
- Complimentary Business center
- Complimentary Printing
- Hyatt Gold Passport points or miles
- Transportation within a 5-mile radius via hotel van

- Complimentary HOT Breakfast
- Complimentary Internet
- Complimentary parking
- Freshly prepared hot meals 24/7
- 24 hr Starbucks specialty coffees
- Full selection of spirits and beverages
- Meeting facilities
- State of the art fitness center

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